

Information for Proposal Submission

Regulatory advice on kick-off and scientific advice meetings with PEI and BfArM

In addition to the call for proposals for the financing of regulatory advisory services, applicants are requested to note the following information:

The application procedure is a single-stage process, and applications must be submitted by the 1st of October, 2025, by email to antrag@fortra-forschungstransfer.de. The application must not exceed eight pages (excluding attachments, Arial 11 font, single line spacing) and may be written in German or English. The following points should be addressed:

- Project description including 'medical need' and current state of project development
- Objectives and relevance of the planned kick-off and / or scientific advice meeting with the PEI and/or the BfArM
- Selection of the consulting firm and justification of choice
- Cost estimate for the planned consulting services
- Time schedule and milestones

Researchers working at academic research institutes, clinics or other non-profit scientific institutions are eligible to apply for non-profit funding from ForTra. **No projects can be supported if project-relevant property rights have already been transferred or licensed to companies/spin-offs or private individuals.**

Attachments:

- Curriculum vitae and list of publications of the applicants; the following applies to the list of publications: List publications from the current year and the last five years (from 2020; separate original and review articles; list all authors (with the applicant highlighted in bold) and indicate journal impact factors; in the last two columns, please list the first and last authorships with consecutive numbers – see online [‘Sample Publication List’](#)
- List of current and completed third-party funding (applicant, title, funding body, duration and funding amount) from the last five years (i.e. from 2020 onwards)
- List of project-related patents and patent applications, including owners and remaining term (duration)
- The signed declaration by the applicants on data storage (download [here](#)), if this has not already been submitted to ForTra or EKFS with a previous application