

Information for Full Application Submission

Status: Mai 5th, 2022

The goal of project funding is to improve medical training and/or direct patient care in developing countries (see OECD DAC list of countries).

Prior to submission of a full application we expect a 2-page project outline written in German or English. You can also find information on this to download on our website.

After review, a full application can be submitted by the person authorized to represent the applicant institution and the project manager. Applications should be presented in English if possible. In justified exceptional cases, applications may also be submitted in German.

We request that applicants please comply with the following information:

The application (Part A without appendices) should not exceed a maximum of 15 pages (Arial 11 pt, single spaced) in the German DIN A4 format.

Please structure your application into three separate PDF documents along with a separate EXCEL file, Part D.

- A Project Description.pdf
- B Institutions and Persons.pdf
- C Appendices.pdf
- D Budget.xls

Please send these documents via email to antrag-humanitaer@ekfs.de. Applications which do not comply with this form cannot be accepted.

Re: A Project Description

General Instructions

1. Project Title

Applicant institution(funding approval recipient)

The applying institution must be a university or an institution of higher education, a public-law healthcare facility (e.g. university hospital, hospital), or a non-profit organization (e.g. organization, association or social enterprise with a medical orientation) based in Germany, the EU, the EFTA or the UK.

Please state the complete contact data for the applying organization.

Authorized representative Designate the person authorized to represent who bears responsibility for the implementation and financial management of the overall project within the organization.

Project manager

Furthermore, please designate a project manager (not the PR or press office) as content-related person to contact for EKFS in the event that the person authorized to represent does not head the project in a content-related sense.

If multiple institutional entities are involved, the applying institutions shall function in a capacity as sole funding approval recipient. It takes over the administration and, where required, remittance of earmarked resources to the partners.

Local project partners

The project must be implemented by a locally registered non-profit partner organization. In doing so, this partner organization must be a separate legal entity. Please state the complete postal address and contact data (telephone, email addresses) of the local project manager.

We also request a brief description of all organizations involved in the project.

Term of project in months

The project has a maximum duration of 36 months.

2. Project Description

Summary

Please write a summary of the objective, activities and expected results in German (max. 1,000 characters, incl. blank spaces).

Project context and significance

Please outline the country-specific and/or regional backgrounds, the humanitarian aspect on behalf of the population and healthcare sector, as well as the significance with respect to activities performed by other stakeholders, and justify the need.

Preliminary work

Please outline the preliminary work and, where applicable, already ongoing or concluded pilot projects or accompanying projects.

3. Project Targets and Indicators

Please describe the project's objective and a maximum of three subtargets in detail. State concrete activities and indicators pertaining to the target and each subtarget. The indicators should be structured according to Outcome (project objective) and Output (goal of activity), and be both specific and measurable. A presentation as a table is welcomed.

Example:

		Indicator
Project Target	The obstetrical healthcare services are improved	Number of obstetrical complications in the target region (hemorrhages, infections, eclampsia)
Subtarget 1	Increase in the number of institutional births in region XY	1.1. Number of institutional births per year at hospital X and the 6 peripheral health centers
Subtarget 2	Medical equipment and essential medications at hospital X are available	2.1. The equipment applied for is procured by December 2021
		2.2. Continuous availability of essential obstetric medications is being corroborated monthly
Subtarget 3	Creation of a continuous training program for the midwives at hospital X and	3.1. The 12 midwives at hospital X and the 6 midwives at the 6 health centers have taken part in 3 two-day workshops regarding BEmOC by October 2021

	the 6 associated healthcare units	3.2. The 6 midwives at the centers receive supportive supervision on 1 day/month via trained coaches from the hospital
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Please state the number of people benefiting from the project.

Example:

- ✓ 12 midwives receive 3 two-day workshops from specialist physicians
- ✓ 700 women give birth under professional supervision at healthcare institutions per year
- ✓ The target population (20,000 people) in the project region benefits from the awareness-raising activities

4. Work Plan and Timeline

Please furnish chronological details regarding the planned work steps and milestones. A presentation as a table is welcomed.

5. Perspective/Sustainability

Please illustrate perspective and sustainability, e.g. maintenance and servicing concept, handover to local partner organization, follow-up support by the applicants, follow-up financing, sustained effect in the region.

6. Risks

Please outline the risks within the project, including assessment and preventive and reactive strategies to reduce the probability of the risks or dangers from them.

7. Funding Plan

The minimum funding sum is EUR 50,000.

Representation of the total costs for the project, broken down into:

- financial resources applied for from EKFS,
- own contribution to funding (is desired)
- and, where applicable, other forms of funding.

Budget overview in Euros in tabular form for the financial resources applied for from EKFS:

	Category	Remarks	EUR
1	Human resources ¹		
2	Travel expenses ²		
3	Project activities ³		
4	Consumables ⁴		
5	Machinery & equipment ⁵		
6	Other ⁶		
	Sum total		

Personnel costs and travel expenses for monitoring and administration must be represented separately in the Categories 1 and 2.

Please explain how project financing is going to be secured after the end of funding by EKFS.

A detailed budget of the financial resources applied for from EKFS is to be drawn up separately in Euros (EUR) in the EXCEL file (Part D “Budget”).

8. Signatures of the Applicants

Person authorized to represent

Project manager

¹ Proportion of staff positions based on a 40-hour week, term of employment in months, and areas of responsibility for the persons employed.

² Only travel and accommodation expenses can be invoiced for project staff from the applicant institution, not the costs of food and beverages or per diem allowances.

³ Event costs, formal courses of training, seminars, workshops, capacity-building, counseling supervision sessions, campaigns, sensitization, health education, mobile services, etc.

⁴ Includes consumable supplies, medications, laboratory tests and miscellaneous others.

⁵ Medical and non-medical machinery and equipment can be applied for, however only where directly necessary for the project.

⁶ Others can include space rental, office expenses, costs for electricity, internet and, where applicable, costs of renovation work.

Re: B Persons and Institutions

1. Applicants
Please briefly outline the applicants, their project-specific experience, and their role in the project being submitted for application.
2. Persons to contact and those involved in the project
Please state all relevant persons to contact and the people involved in the project. Please describe their role within the project. In addition to the lead project manager submitting the application, one project manager is to be designated for each project country.
3. Partner organizations
Please briefly outline the application-submitting organization and those organizations directly involved in the project. Please describe their role within the project and/or the infrastructure being provided by them.
4. Cooperation partners
Please state all other cooperation partners that are involved in the project (e.g. government agencies, UN organizations, professional associations, etc.).

Re: C Appendices

Please submit the following attachments here.

1. CVs are expected for the following persons: accountable project management from the applicant organization, local project management, professionally relevant staff from the applicant and partner organizations
2. Where applicable, letters of reference (not more than three) on behalf of the applicant organization or person, for example from previous project partners or financial backers
3. Whenever possible, letter(s) of reference on behalf of the implementing partner organization
4. Cooperation commitment from the implementing partner organization
5. Cooperation commitment (MoU) or letter of intent from the government health authorities in the project country
6. Proof of the non-profit status of the applicant organization. In the case of an applicant organization outside of Germany, notification whether this organization is subject to limited tax liability in Germany.
7. Proof or declaration that all project partners provide relief support, independent of people's religion, colour or nationality
8. Declaration that a funding of the project has not been submitted to any other funding institution
9. Where applicable, list of all currently ongoing funding for the project
10. Where applicable, official permits and authorizations, national accreditation of educational training programs, etc.
11. Where applicable, ethics committee vote

12. Where applicable, price quotes tendered for equipment applied for (in the event of individual acquisitions costs over EUR 10,000, explanations regarding the selection of the equipment applied for and at least two price quotes from different manufacturers)
13. Declaration of consent to the storage of data in the form of a PDF file to download on our website:
<https://www.ekfs.de/humanitaere-foerderung/foerderlinien/regulaere-foerderlinie>

In the event that this is the first time you are applying to EKFS, please additionally submit:

14. Overview of relevant projects covering the last three years
15. Overview of the institution's revenues/expenditures for the last three years
16. Questionnaire (see next page)

Questionnaire:

Toward continuous improvement of our communications we would like to hear from you how your attention was drawn to Else Kröner-Fresenius-Stiftung, our foundation. The questionnaire serves as the basis for an internal statistical analysis, which is why we kindly request that you please respond to this questionnaire.

How did you become aware of the medical-humanitarian line of funding and/or the call for proposals from Else Kröner-Fresenius-Stiftung?
(Please mark. Multiple answers are possible.)

Colleagues
EKFS Mailing
EKFS Website
EKFS Newsletter
Social Media (YouTube, LinkedIn, Twitter, Facebook, Instagram, etc.)
Fresenius (intranet, in-house magazine, etc.)
Print Media and Other Media
Friends/Acquaintances
Internet (e.g. Google search engine)
Past EKFS funding
Other, particularly:

Thank you very much for your cooperation!

EKFS Newsletter:

The EKFS Newsletter offers a glimpse into our work and provides you with information about funded projects, calls for proposals, awards ceremonies and all the latest news about the Else Kröner-Fresenius-Stiftung. You can subscribe to the newsletter at www.ekfs.de/newsletter.